

# **PERSTEMPO OVERVIEW**

## **for FA F3 COURSE**

- **PERSTEMPO Basic Information**
- **Keys to Success & Information Sources**
- **Management Considerations**
- **Closing Considerations; Questions and Answers**

# GO THRESHOLD MANAGEMENT/APPROVALS

- 182 Day Management Threshold
  - Requires general officer management
  - Soldier is now a “high deployment soldier”
- 220 Day Management Threshold
  - Requires Approval by 4 star General Officer or Army Component Commander in a Combatant Command

1 year rolling  
windows



**\* 08 OCT 2001 Suspended Due to National  
Emergency**

- MACOM Administrators & PERSCOM can help with data

# GENERAL OFFICER 220- DAY APPROVAL

## Scenario 1:

Soldier deployed under a combatant command

- Army component commander approves

Approval Authorities	Combatant Commands
CDR, U.S. Army, Europe	U.S. European Command
CDR, U.S. Army, Pacific	U.S. Pacific Command
CDR, U.S. Army Forces Central Command	U.S. Central Command
CDR, U.S. Army, South	U.S. Southern Command
CDR, FORSCOM	Joint Forces Command
CDR, Army Special Operations Command	U.S. Special Operations Command
CDR, Space and Missile Defense Command	U.S. Space Command
CDR, Eighth United States Army	U.S. Forces Korea
CDR, U.S. Army Military Traffic Management Command	U.S. Transportation Command

# GENERAL OFFICER 220-DAY APPROVAL (con't)

## Scenario 2:

Soldier deployed under a non-combatant command

- Designated 4 star approves (VCSA)

Approval Authority	Major Subordinate Command
CDR, TRADOC *	U.S. Army Tmg and Doctrine Command
CDR, AMC *	U.S. Army Material Command
VCSA	U.S. Army Medical Command
VCSA	U.S. Army Corps of Engineers
VCSA	U.S. Army Intelligence & Security Command
VCSA	U.S. Army Military District of Washington
VCSA	U.S. Army Criminal Investigation Command
VCSA	U.S. Army Reserve**
VCSA	Army National Guard of the United States**
VCSA	J S/OSD & other agencies not listed above



\* TRADOC and AMC are the only MACOMs outside the combatant commands that are commanded by a four star general

\*\* When ARNG/USAR soldier is deployed on Federal Active Duty, the Army component commander the soldier is deployed with has 220-day approval authority

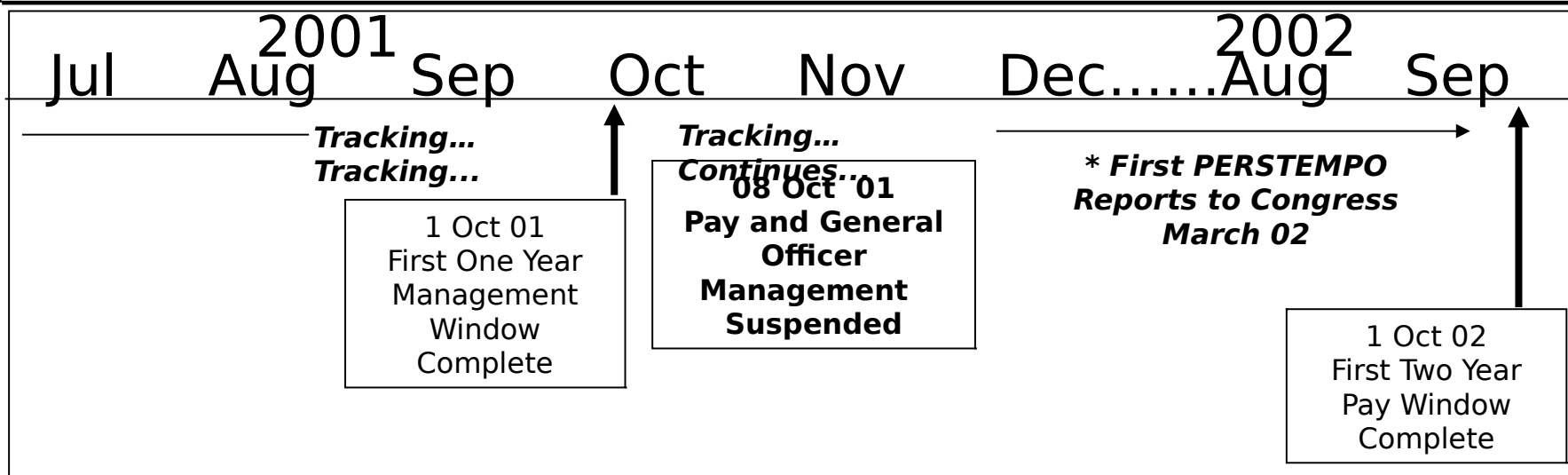
## PER DIEM PAY

2 year rolling  
window

- 400(+) Day Pay Threshold
  - Pay threshold, no new approval required
  - \$100 per day if the soldier:  
has over 400 deployed days out of prior 730  
days
- Earliest possible eligible date was 5 NOV 01; No  
one eligible due to suspension

**\*08 OCT 2001 Suspended Due to National  
Emergency**

# WHAT'S HAPPENED?



# What's Next?

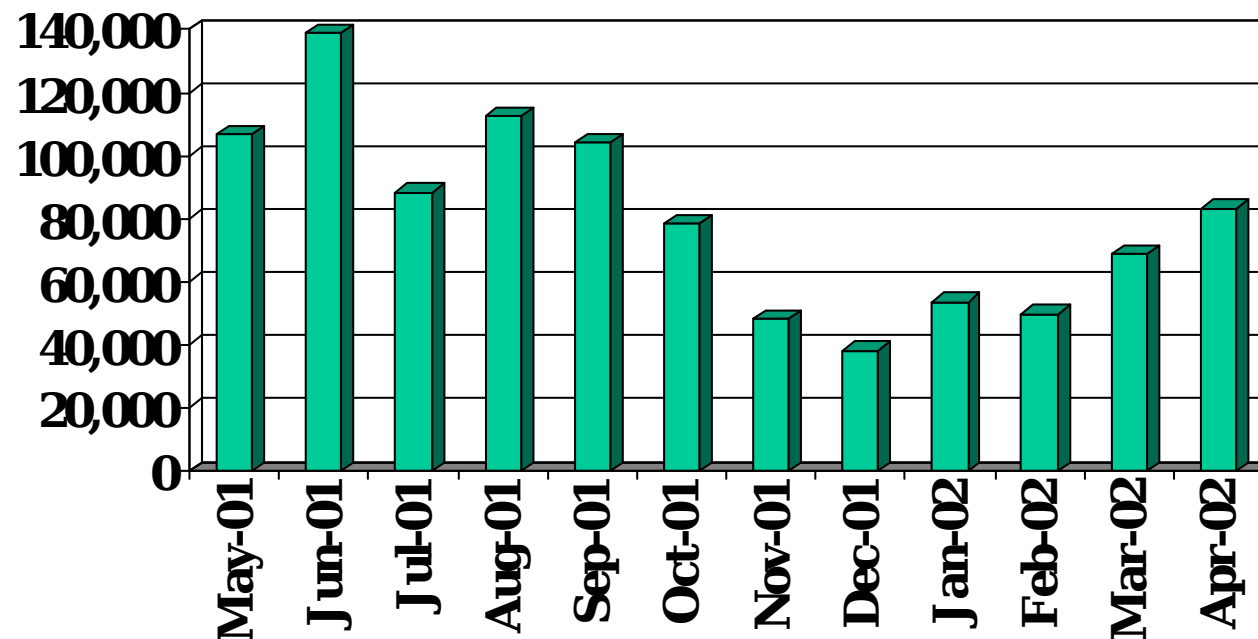
- Deputy Sec. of Defense Policy Effective 08 October 01 - PERSTEMPO Tracking & Reporting Continues - Suspended GO Management & Approval Actions - Suspended Per-diem Pay
- Released Version 3.1 to introduce workflow, track War and National Emergency
- Pending Guidance Regarding Post-Suspension Procedures



**NDAA FY02 Law Now Directs O & M Funds as Source for All PERSTEMPO Per Diem Payments**

# Under Reporting Army Wide

**New events added by users during the specified month**



- Command emphasis needed to ensure proper reporting
- Sample of Forward Deployed personnel (Active Component)
  - nearly 50% not in PERSTEMPO (Feb 02)



# Why Continue Tracking & Reporting

- PERSTEMPO Web Application is the Army's **only** System of Record for tracking Individual Deployment History:
  - Replaced SIDPERS 4455 Transaction in October 2000
  - Critical Tool for Assignment and Stabilization Process
  - Required for Post-Operations Analysis and Potential Service Benefit Determinations
  - Mandated by Secretary of Defense Directive & Congress

# VERSION 3.1 RELEASED

PERSTEMPO - Workflow Inbox View - Microsoft Internet Explorer provided by US ARMY PERSCOM

[AHRI](#)
[Personnel](#)
[Threshold](#)
[Pay Mgmt](#)
[Reports](#)
[User](#)
[Admin](#)
 <Select Workflow Item>

## Workflow Inbox for MCCASLIN, ROBERT

Date: 01 May 2002 Time: 14:41:37 EST

Pay and Threshold actions have been suspended. Until the suspension is lifted, all actions will be limited to System Notification as the Originator.

Subject	Asgmt Type	Status	Date Action Assigned	Suspense Date	Due Date	Assignor	Originator	Action
<b>USER NOTIFICATION</b>								
CONFIRMATION OF END DATE	ACTION REQUIRED	PENDING REVIEW	2002/04/15	2002/04/15	2002/04/15	AUTOFLIP	SYSTEM NOTIFICATION	[No Action]
CONFIRMATION OF PROJECTED START DATE	ACTION REQUIRED	PENDING REVIEW	2002/04/15	2002/04/15	2002/04/15	AUTOFLIP	SYSTEM NOTIFICATION	[No Action]
MISSING OPERATION OR EXERCISE TITLE	ACTION REQUIRED	PENDING REVIEW	2002/04/15	2002/04/15	2002/04/15	AUTOFLIP	SYSTEM NOTIFICATION	[No Action]
OVERLAPPED EVENTS	ACTION REQUIRED	REVIEWED	2002/04/14	2002/04/14	2002/04/14	PARKER, BONNIE	SYSTEM NOTIFICATION	[No Action]
OVERLAPPED EVENTS	ACTION REQUIRED	PENDING REVIEW	2002/04/14	2002/04/14	2002/04/14	LUCKETT, GREGORY	SYSTEM NOTIFICATION	[No Action]

**\*Sample - for instruction purposes only**

Start | Inbox - Microsoft ... | Microsoft Power... | PERSTEMPO R... | PERSTEMPO... | 2:46 PM

- Messages will arrive in your AKO In-box unless forwarded to Job-of-Record e-mail account
- Pay & Threshold Management buttons temporarily blocked

# VERSION 3.1 RELEASED

PERSTEMPO - Update Individual PERSTEMPO Event - Microsoft Internet Explorer provided by US ARMY PERSCOM

Individual Name:	MESSITT TODD ALLEN	SSN:	4183	Service:	UNITED STATES ARMY	Component:	REGULAR
MPC:	COMMISSIONED OFFICER	Pay Level:	04	Occupational Specialty Identifier:	1515A5U	Assigned UIC:	WGKEAA

**PERSTEMPO Data**

[View Detailed Event Change Log](#)

Type: CREDITED

\* Category: NAMED EXERCISE

Note: "National Emergency" or "War" is only used for PERSTEMPO events with Start Dates on or after 11 September 2001.

\* Purpose: JOINT OR NON-NATO COMBINED EXERCISE

\* Sub Purpose: NATIONAL EMERGENCY

\* Start Date(YYYY/MM/DD): [Choose an entry]

\* End Date(YYYY/MM/DD): NATIONAL EMERGENCY

Administrative Condition: WAR

Effective Date(YYYY/MM/DD): NONE

**Deployment Location Data**

Deployment UIC: WGKEAA

\* Location: FT DRUM, NEW YORK

\*Sample - for instruction purposes only

Start | I... | M... | W M... | W M... | W M... | F... | P... | P... | Micr... | Network Neighborhood >> | 11:17 AM

- Required to report National Emergency or None in Sub Purpose field

-

# DEPLOYMENT DEFINITIONS

Head not on  
pillow...

## PERSTEMPO

A day away  
is a day  
away...

### Deployment (High-Deployment Pay)

- Operations
- Exercise
- Unit Training
- Mission Support TDY
- Hospitalization away from duty station

creditable

### Non-Deployment (does not count for pay)

- Discipline (confinement)
- Leave
- Hospitalization at duty station
- AWOL
- Schools

non-creditable

*NOTE: All these events must be accounted for in PERSTEMPO*

# PERSTEMPO CATEGORIES

## Creditable Events

DEPLOYMENT	PERSTEMPO Category	PERSTEMPO Purpose
	Operation	Contingency Operation National Emergency War Counter Drug Law Enforcement Operations US Domestic Civil Humanitarian Peace Keeping Surveillance Forward Presence
	Exercise	Joint/Combined Service NATO
	Unit Training	Combined Training Center OffPost Training Area On Post Training Area Home Station Training
	Mission Support TDY	
	Hospitalization	

## Non-Creditable Event

Non DEPLOYMENT	Discipline (Confinement)
	Leave (during a deployment)
	Hospitalization (at duty station)
	<del>AWOL</del>
	Individual Training (Schools)

No longer tracked

SDO, CQ, Shift Work, Guard detail, Admin duties do not count for PERSTEMPO

way from permanent duty station

Note: Law allows Sec. Army to suspend PERSTEMPO per diem payments due to War and/or National Emergency



# DOES NOT COUNT FOR PERSTEMPO

Non-Data Entry  
"SHIFT-WORK"

**Jump at 2000 (work past midnight)**

**Released at 0500 Next Day**

**Time off Until 1400 Same Day**

**NOT COUNTED AS PERSTEMPO  
EVENT**

(1) If the soldier(s) are given compensatory time-off at their residence equal to or greater than the time spent training, and the compensatory time occurs after the event and before having to report back to duty, the duty does not count as a PERSTEMPO creditable event.

(2) If a soldier(s) is not given this rest period, the event must be entered into



## **DOES NOT COUNT FOR PERSTEMPO**

### **OTHER EXAMPLES NON-PERSTEMPO EVENTS**

#### **Shift Work:**

- \* Nursing**
- \* Medical Evacuation Pilots**
- \* 24 hours on 24 hours off:**
  - Starting one day, ending on another day**
  - Other on-call personnel as standard unit business**

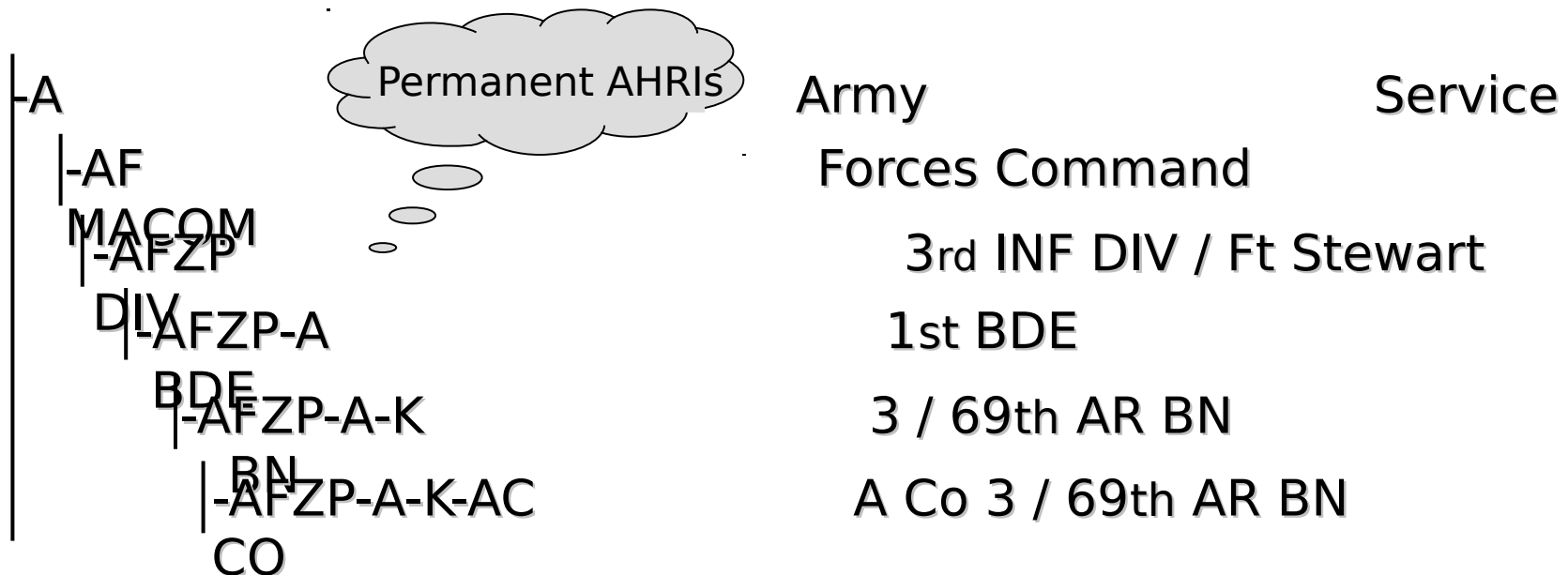
**Reverse Cycle Unit Training:  
I.e. entire unit goes to field at night  
and  
has day-off at place of residence**

**EQUAL OR GREATER TIME OFF AT  
PLACE OF RESIDENCE IS NOT  
COUNTED AS PERSTEMPO EVENT**

# AHRI STRUCTURE

In PERSTEMPO, this organizational structure is referred to as an ARHI Tree.

For example, the AHRI “AFZP-A-K-AC” would be broken down as shown in the following AHRI Tree:





# NTC ROTATION EXAMPLE

<u>Rotation Component</u>	<u>UIC</u>	<u>AHRI*</u>
HHC, 1st Bde (-)	WAQNAA	AFZP-VA-L-NTC00
3/7 IN Bn, HHC	WAQ1T0	<u>                    </u> <u>                    </u>
3/7 IN Bn, Co A	WAQ1A0	permanent temporary
3/7 IN Bn, Co B	WAQ1BO	
3/7 IN Bn, Co C	WAQ1CO	
3/7 IN Bn, Co D	WAQ1DO	
3/7 Cavalry Bn, B Trp	WAP9B0	
1/9 FA Bn	WA2SA0	
26 Fwd Spt Bn, Co A	WJAUA0	
703 Main Spt Bn, Co E (-)	WDKAE0	
103 MI Bn, Co C (-)	WH67C0	
10 EN Bn, Co D (-)	WAP7D0	
92 CM Co (-)	WH7XAA	
123 SC Bn, Co C (-)	WAQMC0	

\*All Commanders retain visibility of all soldiers, both at home station and NTC.

## SOME KEYS TO SUCCESS




- Get an AKO and PERSTEMPO account to become a PERSTEMPO clerk/data viewer
- Get familiar with/use the PERSTEMPO resources: User's Manual, Business Rules, Web-based Training, etc.
- Identify your 182 and 220-day management/approval chain of command
- Establish or work with existing internal management controls \* enforce Unit and Installation In and Out processing
- Associate all personnel to one Permanent AHRI  
\* needed for accurate reports and payments  
\* use temporary AHRI's for deployments

## WHERE CAN I FIND PERSTEMPO INFO?

- Additional information can be obtained at the following sites:
  - Management Web Site:  
[www.perscom.army.mil/perstempo](http://www.perscom.army.mil/perstempo)
  - PERSTEMPO WBT:  
<https://perstempowbt.ahrs.army.mil>
  - PM SIDPERS Home Page:  
[www.peostamis.belvoir.army.mil](http://www.peostamis.belvoir.army.mil)
  - Army Knowledge Online: [www.us.army.mil](http://www.us.army.mil)
  - PERSTEMPO Help Desk:

# MANAGEMENT CONSIDERATIONS

PERSTEMPO - Workflow Inbox View - Microsoft Internet Explorer provided by US ARMY PERSCOM

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## GENERAL CONSIDERATIONS

- Understand “Head Off Pillow” or events that require data entry
- Incorporate into Command Inspection Programs
- Verify Individual Deployment Histories:
  - \* On a regular basis against source documents
  - \* As Part of In and Out Processing
- Once Mobilized to Federal Active Duty, the Army Web Application is the basic means to record PERSTEMPO data for Reserve Component members
- Check-Up on User Administrators (More to follow in this presentation)

## SPECIFIC CONSIDERATIONS (2 of 5),

Issue: A soldier has returned from his/her deployment but the appropriate AEA code in EDAS code is not reflected and soldier is placed on orders.

Answer: We are working with the managers of EDAS on some of these issues. There are limited system “work around”. Contact the soldier’s Assignment Manager and **PERSTEMPO Help Desk for assistance with changing** applicable AEA codes.

## SPECIFIC CONSIDERATIONS (3 of 5),

Issue: I am a PERSTEMPO clerk trying to associate a new soldier to one correct permanent AHRI. I have queried the PERSTEMPO system by assigned UIC and SSN, but there is no record of the soldier in PERSTEMPO. Therefore, no record of the soldier in Total Army Personnel Data Base (TAPDB).

## SPECIFIC CONSIDERATIONS (3 of 5),

Answer: You can create a new soldier record in PERSTEMPO:

- Click on **Personnel**
  - Click on **Establish New Service Member**
  - Fill in the required data fields
  - Be sure to click **Submit** (bottom of page)
- \* System will now show soldier's record when

you

query by UIC or SSN

- Click on **Associate Personnel** (Personnel Module)

- Fill in the required data fields and click

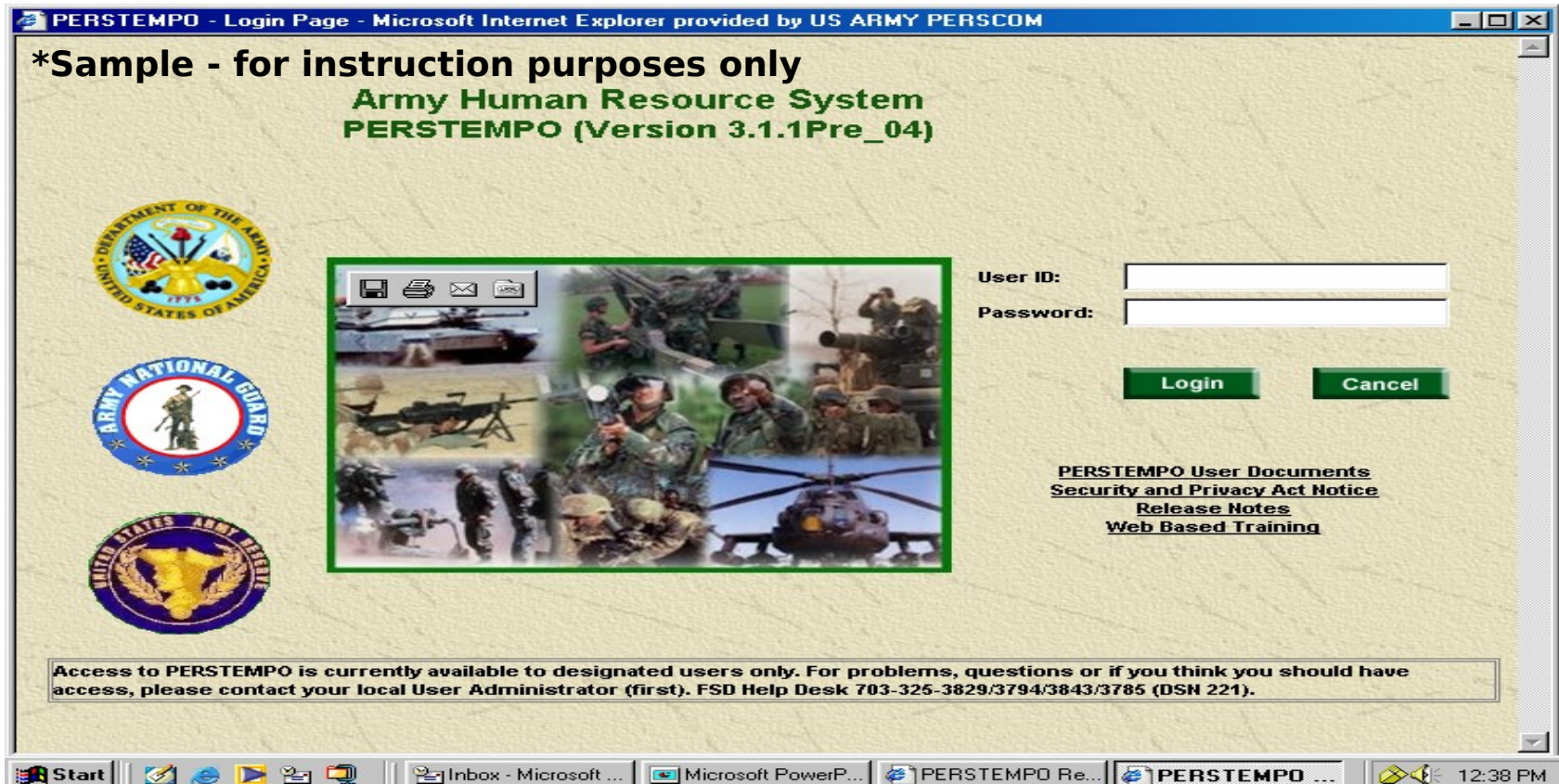


# SPECIFIC CONSIDERATIONS (5 of 5),

- For Active Duty soldiers all qualifying events must be entered in PERSTEMPO regardless of any other type of reporting in other Army systems

<b>Levels of Permissions</b>	<ul style="list-style-type: none"> <li>• Must enter exact User ID (ID is case sensitive)</li> <li>System Administrator - ALL ARMY</li> <li>MACOM Administrator - Army &amp; Separate Commands</li> <li>User Administrator - Manage Access &amp; Help Functions</li> <li>Clerk - Unit Level Data Entry</li> <li>Viewer - Non Data Entry</li> </ul>
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# User Administrators (1 of 3)



- User Administrators manage ACCESS to the system
  - If access denied, soldiers are instructed to call

## User Administrators (2 of 3)

- Only System Administrators may create, update, and delete permanent AHRIs
- For proper management, assign soldiers to **One** correct permanent AHRI
- Use Temporary AHRIs for Group Events:
  - Apply event (Add Group Event) to soldier data
  - Instructions available on left hand side

# User Administrators (3 of 3)

PERSTEMPO - Service Member Deployment History Outprocessing Verification - Microsoft Internet Explorer provided by US ...

**\*Sample - for instruction purposes only** FOR OFFICIAL USE ONLY

**Service Member Deployment History  
Outprocessing Verification**

FN: 350-41b

Period Covered: 28 Oct 2000 - 01 May 2002

Report Date: 01 May 2002 Report Time: 15:04:42 EST

Service Member: MCCASLIN ROBERT ALLEN				SSN: 7380		MPC/Pay Level: 003			
Component: null				Actual PERSTEMPO Counts: 7 out of 365 days, 12 out of 730 days					
AHRI	UIC	Start Date	End Date	Category	Purpose	Sub Purpose	Admin. Condition	Location	Credit Days
TAPC-AG	W3VSAA	2001/03/04	2001/03/09	MISSION SUPPORT TDY	NOT APPLICABLE	NONE	PRESENT FOR DUTY	CHARLESTON (CITY), SC, USA	5
TAPC-FS	W3VSAA	2001/05/07	2001/05/14	MISSION SUPPORT TDY	NOT APPLICABLE	NONE	PRESENT FOR DUTY	FRANKFURT (ARMY INSTALLATION), GERMANY	7

Caution: This report may include PERSTEMPO days tracked on or after 8 Oct 01. Per diem pay and general officer management provisions were suspended 8 Oct 01.

Reviewing Official Authentication: \_\_\_\_\_ Date Authenticated: \_\_\_\_\_

Signature Grade Position

Done Internet

- Inactivate PERSTEMPO accounts when soldiers depart:
  - Requires organizational clerks to notify User Administrator
  - Check unit loss report against PERSTEMPO access
  - Can use Check List provided on web site (Forms & Tools)



# CLOSING CONSIDERATIONS

- PERSTEMPO is the law - mandated by the Congress and implemented by the Secretary of Defense
- Change to Army cultural view of PERSTEMPO required
- Attention to detail in deployment recording is essential
- The PERSTEMPO Web application is the only way the Army tracks individual soldier deployments
- Successful deployment tracking is principally dependent upon each soldier and employee adhering to and complying with clearly outlined policy definitions, requirements, and standards